

# MURWILLUMBAH ROWING CLUB

## Flood Evacuation Policy

### Responsibility of Members

- It is the duty of all members to assist in all aspects of this policy that they are able to attend.
- In the event of a flood warning be issued, the Management Committee will delegate an officer to take charge of the situation and make decisions.
- All members should take some responsibility to monitor flood events to assess whether the flood is of sufficient magnitude to pose a threat to the club premises and equipment.
- Generally members of the committee should decide when precautions need to be taken and should initiate such action by phone if they are unable to get to the club premises.
- All members that are able to get to the club premises safely are required to act appropriately to protect the clubs equipment. The following guidelines should be considered.

### During the Flood

- Monitor media announcements and check river levels at the club to decide what level of action is appropriate.
- Recruit volunteers if they consider that they need help to move equipment.
- If it is likely that the flood level will exceed the height of the East Murwillumbah levee all equipment subject to flood damage and located on the lower floor should be moved to a safer location.
- As much equipment as possible should be moved upstairs including small boats if practicable.
- Large boats should be loaded onto the trailer and towed to a safe location.
- Rescue boats should be tethered so that they can float but not get caught under the racks or stairs etc. They may be tethered outside if it is considered safe to do so.
- The club premises should be left open if this is considered to be the safest course of action.
- At least one member should monitor the situation until the flood level has receded to below the level of the lower floor.
- If no member of the committee is able to be present at least one member of the committee should be kept informed of the situation by phone.

### After the Flood

- After the flood has receded to a safe level all members who are able to get to the club premises should attend a working bee to assist in moving equipment back to its previous location and to clean up flood mud, debris etc. Emergency repairs should be made if necessary. Members of the committee should organise the working bee if possible.
- After all of the work has been done the members of the committee should hold a special meeting to thank all members and volunteers who have assisted and to evaluate the policy.
- Recommended changes should be considered at the next general meeting of the club.

R. Blanch